

**REGULAR COUNCIL MEETING
WINKELMAN TOWN COUNCIL
MONDAY, DECEMBER 13, 2021, 7:00 P.M.
TOWN HALL COUNCIL CHAMBERS
206 GIFFIN AVENUE
WINKELMAN, AZ 85192**

MINUTES

1. Call Meeting to Order

Mayor Bracamonte called the meeting to order at 7:00 p.m.

2. Salute the Flag

3. Roll Call

Present: Mayor Louis C. Bracamonte
Vice-Mayor Anita Hinojos
Council Member Joe Marin
Council Member Emilia Rutledge
Council Member Angela Skillings

Staff: Town Attorney J. Dee Flake
Town Clerk Sylvia Kerlock
Deputy Town Clerk Gloria Ruiz
Sgt. Kevin Heslip, Hayden Police Department

Guests: Fred Ruiz
Alonzo Ruiz-Lopez

4. Approval of Minutes

a) Monday, November 08, 2021

Vice-Mayor Hinojos made the motion to approve the minutes as recorded. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

5. Communications & Petitions

a) Ramon Samaniego to address the Town Council in reference to his Sewer & Garbage Account

Mr. Samaniego was not present. Clerk Ruiz informed the Council that Mr. Samaniego had requested a wavier to his account because he had not lived at this address for several months. He was living in Mexico for several months due to an illness. Mr. Samaniego is employed by ASARCO, and when they when on strike, he was again gone for several months.

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Council discussion followed. Mayor Bracamonte said that it's the landlord's responsibly for their tenant's delinquent balance. The Town has an Ordinance, which addresses this matter. Mayor Bracamonte instructed staff to write a letter to the landlord, indicating that he is responsible for this delinquent balance.

6. Town Clerk requests authorization to provide a Christmas Gift to all employees

Clerk Kerlock recommended authorizing a Christmas Gift to all Town employees in the amount of \$100.00. Seven employees wear many hats all year providing services to the Town. The Wastewater Plant is the Town's biggest asset. The plant must be operated 24 hours 7 days a week. Operators submit monthly reports that must comply with ADEQ and EPA requirements. They are also expected to work in Sanitation, Streets, and Public Parks. There are only three employees who handle all of these jobs.

Council Member Rutledge made the motion to authorize a Christmas Gift to all Town employees in the amount of \$100.00. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes

7. Legal

Colby & Powell, PLC, Town auditing firm, has recommended the Town Council increase the asset value of property to at lease \$3,500.00

Clerk Ruiz informed the Town Council that the auditors recommended increasing the assessed value of Town property. At present the Town's asset value has been set at \$500.00, which is the lowest in the state. It is hard to keep track and have a list of property valued at \$500.00.

Vice-Mayor Hinojos made the motion to authorize the recommendations made by the auditors and increase the Town's asset value to \$3,500.00 becoming effective Fiscal Year 2021-2022. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

8. Public Works Supervisor is requesting assistance for two separate days with garbage pickup after Christmas, Tuesday, December 28, 2021, and Tuesday, January 4, 2022

Clerk Ruiz explained that Public Works Supervisor Arthur Monterde has scheduled vacation days during the Christmas holiday, so the crew will be short one man.. The volume of garbage after the Christmas holiday is too much for a two-man crew. AZ Department of Corrections will not be transporting inmates to work during this time.

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Mayor Bracamonte inquired if Supervisor Monterde would be off during the New Year's holiday. Clerk Ruiz stated that he is not. Mayor Bracamonte recommended authorizing hiring one person to assist during the Christmas holiday as needed. During the New Year holiday, an extra person will not be required.

Vice-Mayor Hinojos made the motion to authorize hiring a person during the Christmas holiday to assist with the extra volume of garbage. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

9. Departmental Reports

a) Administration Report - There was no report for this department.

b) Police Department Report – Sgt. Heslip appeared before the Town Council and apologized for not having a police report. The office clerk resigned, so the department was not able to create a report. Sgt. Heslip provide a brief report of current incidents that have occurred in the Towns of Hayden & Winkelman.

c) Fire Department Report – Fire Chief Dennis Weber was unable to attend this meeting. Council Member Marin reported that a fire call was reported on 1st Street at the residence of the late Rosario Felix. The fire started on an overcharged electrical box. Not too many firefighters responded to this call. The department has fewer firefighters. Squatters or homeless people are living on this property. They are known to hook-up an electrical cord into their neighbor's outlet. Also, a Ford SUV was donated to the fire department by Tonto Basin Fire Department.

Discussion followed, with Fred Ruiz, who stated that many years ago the fire department recruited volunteer students from Hayden High School. They received much training and assisted with fire calls when needed. Maybe this could be something to consider for additional help.

Mayor Bracamonte and Vice-Mayor Hinojos both thanked Mr. Ruiz for this information. However, the laws have changed, and we must be careful of the Town's legal responsibility.

d) Municipal Court Report – Clerk Ruiz reported that no payments weres made to the court in the month of November. Two citations were issued, and court dates will be scheduled in January 2022.

e) Animal Control Officer – There was no report for this department.

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f) Parks & Recreation Department

> Council Member Rutledge will provide an update of the Community Christmas Event that was held on Saturday, December 11th.

Council Member Rutledge reported that the event was a huge success. We are grateful that so many organizations donated toys, candy and clothes to this event. This event was for the children of the Copper Basin Community. The event was a great team effort by all Town employees, who participated and volunteered their time. We also had many other agencies whose members volunteered their time and help with the event.

Mayor Bracamonte recommended authorizing a Christmas Gift to Council Member Rutledge and Fred Ruiz for all their hard work in planning the event and decorating the venue. Without their help, the Town would not host such an event.

Council Member Marin agreed with the Mayor and made the motion to authorize purchasing a \$150.00 gift card. Vice-Mayor Hinojos seconded the motion, and the motion was carried.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Abstain

g) Sanitation Division Report – Clerk Ruiz reported that in January 2022 office staff will start processing “Small Claims” legal action against delinquent Sewer & Garbage customer accounts.

h) Street Division Report

> Clerk Kerlock will provide information on plans for a “Speed Bump Project”

Clerk Kerlock reported that she had contacted Rick Power, P.E., who had helped her with the grant application for Golf Course Road and Quarelli Street. Clerk Kerlock thought perhaps a street study would be required to make sure that speed bumps are being constructed at a proper location. Mr. Power advised that when the funding for the Golf Course Road becomes available, engineering study of that street will be required. At that time, a study can be made of the Town streets under that same funding at no cost to the Town. The study will determine where the best places to locate the speed bumps and the cost for the construction.

Clerk Kerlock went on to say that maybe Town Crew can construct temporary speed bumps where needed. No further action was taken.

i) Wastewater Treatment Plant – There was no report for this department.

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10. Call to Public

Clerk Kerlock stated that advertisement for a temporary administrative clerk will be advertised in the Copper Basin News Publications. Manuel Aguirre, our pervious Mayor stated that he would help in this temporary position if needed.

Mayor Bracamonte recommended hiring an office clerk so that person can continue working if the Town Clerk resigns from her position. No further action was required.

11. Claim No. 006, December 2021 Invoices

Vice-Mayor Hinojos made the motion to authorize payment of this claim as presented. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

12. Adjournment

With no other business at hand, Vice-Mayor Hinojos made the motion to adjourn this meeting at 7:50 P.M. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

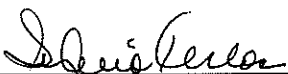
MINUTES RECORDED BY:



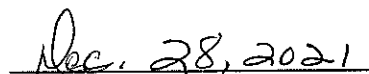
Sylvia Kerlock, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the **Regular Council Meeting** of the Town of Winkelman, Arizona, held on **Monday, December 13, 2021**. I further certify that this meeting was duly called and that a quorum was present.



Clerk



Date