

**WINKELMAN TOWN COUNCIL  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 14, 2022, 6:00 P.M.  
TOWN HALL COUNCIL CHAMBERS  
206 GIFFIN AVENUE**

**MINUTES**

1. Call Meeting to Order

Mayor Bracamonte called the meeting to order at 6:00 p.m.

2. Salute the Flag

3. Roll Call

Present: Mayor Louis C. Bracamonte  
Council Member Emilia Rutledge  
Council Member Angela Skillings

Absent: Vice-Mayor Anita Hinojos  
Council Member Nicholas Pacheco

Staff: Town Clerk Sylvia Kerlock  
Deputy Town Clerk Gloria Ruiz  
Attorney J. Dee Flake  
Hayden Police Officer Heather Tuka

Audience: Fred Ruiz

4. *Town Attorney Flake will administer the "Oath of Office" to Emilia Rutledge and Angela Skillings, who both won the Primary Election on August 2, 2022.*

Town Attorney Flake administered the "Oath of Office" to Council Member Rutledge and Council Member Skillings. Both were awarded plaques in appreciation of their service. Congratulations!

5. *Election by Council Members for Mayor to serve a 2-year term*

A full Council was not present for this agenda item. Council Member Skillings made the motion to table this agenda item until the December 12, 2022 meeting. Council Member Rutledge seconded it, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

6. *Election by Council Members for Vice-Mayor to serve a 2-year term*

A full Council was not present for this agenda item. Council Member Rutledge made the motion to table this agenda item until the December 12, 2022 meeting. Council Member Skillings seconded it, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

7. *Town Attorney will administer the "Oath of Office" to the elected Mayor and Vice-Mayor*

A full Council was not present for this agenda item. Council Member Skillings made the motion to table this agenda item until the December 12, 2022 meeting. Council Member Rutledge seconded it, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

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8. Approval of Minutes

a) *Regular Council Meeting, Wednesday, October 12, 2022*

Council Member Skillings made the motion to approve the minutes as recorded.  
Council Member Rutledge seconded the motion, and it carried unanimously.

Mayor Bracamonte: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

9. Communications and Petitions

a) *Ms. Vicky Peacey, Acting Project Director for Resolution Mine, will provide an update on the Copper Mine Project.*

- Ms. Peacey was not present for this meeting.

10. Legal

a) *Ordinance No. 148-2022, Prohibiting Storage of used tires and different policies for parked vehicles.*

- Town Attorney Flake read Ordinance No. 148-2022 as presented.  
Council Member Skillings made the motion to accept Ordinance No. 148-2022.  
Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

b) *Authorization and approval of employing the Administrative Office Clerk as recommended.*

- Clerk Ruiz said Ashley Rutter, of Kearny, was chosen for the position. Clerk Ruiz is recommending she begin on December 5, 2022, with a ninety day probationary period.  
Council Member Rutledge made the motion to hire Ms. Rutter as the Administrative Office Clerk, beginning December 5, 2022, with a ninety day probationary period.  
Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

11. Council Member Rutledge to discuss ideas for a Community Christmas Event

a) *Request for Town Council to approve this event and to set a date and time*

- Copper Basin Chamber of Commerce is hosting a Christmas event on December 17, 2022 in Kearny. Winkelman's event cannot be on that day, due Council Member Rutledge being part of the Chamber. After Council discussion, Council Member Skillings made the motion to have Winkelman's Christmas event on Saturday, December 10, 2022 from 2:00-6:00 p.m., with free hot dogs and cookies and projects for the kids. Set Free Church will be donating toys. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

b) *Community Christmas Event, Council must set a budget amount.*

- Council Member Skillings made the motion to set the Christmas event budget at \$1,200.00 and to include a Christmas House Decorating Contest for Winkelman

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residents, with 1<sup>st</sup> Prize \$100.00, 2<sup>nd</sup> Prize \$75.00 and 3<sup>rd</sup> Prize \$50.00. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

- c) Request to close Giffin Avenue for the Christmas event
- Council Member Skillings made the motion to close Giffin Avenue for the Christmas event on December 10, 2022. Council Member Rutledge seconded the motion, and it passed unanimously.
- Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

**12. Departmental Reports**

**a) *Administration Report***

- *Request to purchase Outdoor Christmas decorations and to set a budget*  
Town Clerk Kerlock said the Town's current decorations are old and broken and need to be replaced. She gave Council Members a sales form with different selections. Council Member Skillings made the motion to purchase decorations with a budget of \$2,000.00. Council Member Rutledge seconded the motion, and it passed unanimously.
- Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes
- *Fiscal Year 2021-2022 audit will take place on December 7 and 8, 2022.*  
This is a point of information for the Council Members.

**b) *Police Department Report***

- Officer Tuka gave the October 2022 Hayden Police Department report to Council Members.
- Mayor Bracamonte asked Officer Tuka about the three fires in Hayden. She said the Hayden Town Council met regarding the fires. The fires are being investigated. Arson is suspected.

**c) *Fire Department Report***

- Winkelman and Hayden Fire Departments are communicating better. Winkelman responded to the three fires in Hayden.
- Fire fighters are being trained on the new truck.

**d) *Municipal Report* – There were no citations for the month of October 2022, and \$100.02 was collected by the Court. Council Members reviewed the written report. Clerk Ruiz informed Officer Tuka that motorists are being cited in Winkelman by DPS, but they are sending the citations to Oracle Justice Court. Officer Tuka said she would look into this.**

**e) *Animal Control Report***

- There was no report for this department. Council Member Skillings said there was a pit bull running up and down Lobo Lane. Staff will inform Animal Control Officer Flores

**f) *Parks & Recreation Report***

- *Request to consider monetary compensation to Fred Ruiz for hosting the Haunted House Event*

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- There was not a full Council to vote on this agenda item. Council Member Skillings made the motion to table this item until the December 14, 2022 Town Council Meeting. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

- Mayor Bracamonte asked about the "Riot on the River" event. Clerk Kerlock said it was successful. She and Deputy Town Clerk Ruiz attended. They had great food and a live band. The group was very happy with our Park.

g) *Sanitation Division Report*

- Clerk Ruiz gave a written report to the Council. This is confidential information.

h) *Street Division*

- Everything is running fine in the Streets Department.

i) *Wastewater Treatment Plant*

- The Wastewater Treatment Plant is running well. There are no complaints.

13. Call to the Public – No comments were made.

14. Claim No. 005, November 2022 Invoices

Council Member Rutledge made the motion to pay Claim No. 005, November Invoices. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

15. Adjournment

With no other business at hand, Council Member Skillings made the motion to adjourn this meeting at 7:18 p.m. Council Member Rutledge seconded the motion, and it was carried unanimously.

Mayor Bracamonte: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes

MINUTES RECORDED BY: \_\_\_\_\_

*Gloria Ruiz, Deputy Town Clerk*

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, November 14, 2022. I further certify that this meeting was duly called and that a quorum was present.

*[Signature]*  
Deputy Town Clerk

November 17, 2022  
Date