

**REGULAR COUNCIL MEETING  
WINKELMAN TOWN COUNCIL  
MONDAY, NOVEMBER 08, 2021, 7:00 P.M.  
TOWN HALL COUNCIL CHAMBERS  
206 GIFFIN AVENUE  
WINKELMAN, AZ 85192**

**MINUTES**

1. Call Meeting to Order

Meeting was called to order at 7:00 p.m. by Mayor Bracamonte

2. Salute the Flag

3. Roll Call:

Present: Mayor Louis C. Bracamonte  
Vice-Mayor Anita Hinojos  
Council Member Joe Marin  
Council Member Emilia Rutledge  
Council Member Angela Skillings

Staff: Town Attorney J. Dee Flake  
Town Clerk Sylvia Kerlock  
Deputy Town Clerk Gloria Ruiz  
Sgt. Kevin Heslip, Hayden Police

Guests: Fred Ruiz

4. Approval of Minutes

a) Regular Council Meeting, Tuesday, October 12, 2021

Council Member Marin made the motion to approve the minutes as recorded. Vice-Mayor Hinojos seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

5. Communications & Petitions

Clerk Kerlock stated that no notices were received.

6. Discuss Christmas Community Event set a budget and date

Mayor Bracamonte asked council members to decide if Winkelman will host a Christmas event? We need to set a date and budget. After much discussion, Mayor Bracamonte recommended to set the budget at \$1,051.72, which was the carry over balance from the Halloween event. Council Member Rutledge said that she had many ideas planned for the Christmas event. Mayor Bracamonte recommended the date for this event to be held on Saturday, December 11, 2021, and the venue would be on Giffin Avenue in front of the Town Hall Building. Council Member Rutledge recommended to hold this event from 2:00 p.m. to 6:00 p.m.

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Vice-Mayor Hinojos made the motion to approve the recommendations in hosting a Christmas Community Event, as discussed by Town Council Members. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes
	Council Member Marin	Yes

## 7. Legal

### a) FY 2022 Municipal Firefighters Cancer Reimbursement Funds

Attorney Flake advised that payment of this invoice is required per Assessment A.R.S. § 23-1703 and must be paid in the amount of \$909.11.

Vice-Mayor Hinojos made the motion to approve payment of this invoice as required. Council Member Marin seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

## 8. Departmental Reports

### a) Administration

#### > Discuss Town Clerk's leave of absence in February 2022

Clerk Kerlock reported that she has been scheduled for knee replacement surgery on February 09, 2022 and may be off work for two (2) months or more. Clerk Kerlock went on to say that temporary office help would be required. Much Council discussion followed. The position would start in January 2022 and Mayor Bracamonte appointed an interviewing board for this position as follows: Vice-Mayor Hinojos, Teresa Willimas and Deputy Town Clerk Ruiz.

Council Member Marin made the motion to authorize advertising for this temporary position who will be employed full time and paid \$14.00 per hour, and approved the interviewing board as recommended by Mayor Bracamonte. Council Member Rutledge seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Rutledge	Yes
	Council Member Marin	Yes
	Council Member Skillings	Yes

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> Town Hall Office will temporarily be closed on Tuesday, November 09, 2021, from 9:00 a.m. to 1:00 p.m. due to both clerks having to attend a court hearing in Globe, AZ.

Clerk Kerlock stated that this was a point of information in which prior approval was given by Mayor Bracamonte.

#### b) Police Department Report

Sgt. Heslip reported that Police Chief Brian Marquez had to attend police training in Wickenburg, AZ, which was the reason for not attending this council meeting. Sgt. Heslip handed out their monthly report that covered the period of October 1, thru October 31, 2021. Sgt. Heslip went over the report and the activity and incidents that occur during this period.

#### c) Fire Department Report

Fire Chief Weber was not able to attend this meeting. Council Member Marin stated that a request was made by Fire Chief Weber asking authorization to purchase long sleeve-shirts for the firefighters. A fire call to the department was made by dispatcher of a trailer fire in San Pedro. Members of the Hayden Fire Department were not pleased that Winkelman Fire Department were called out. Council discussion followed.

Mayor Bracamonte stated that he will meet with Hayden Mayor Dean Hetrick to resolve these issues. There were no objections for the purchase of the shirts as requested by Fire Chief Weber.

#### d) Municipal Court Report

Clerk Ruiz reported that the court received a \$40.00 payment, and 2 traffic citations were issued. Judge Pearlman will conduct court on December 02, 2021.

#### e) Animal Control Report

There was no report submitted for this department. Clerk Ruiz reported that Animal Control Officer, Rafael Flores, was in the process of issuing citations for dogs running at large. Council Member Marin stated that Officer Flores is doing a good job.

#### f) Parks & Recreation Report

Council Member Rutledge reported that approximately 400 adults and children attended the Haunted House event. It was huge success! Most of all the vendors sold all their merchandises and food. Council Member Rutledge and Fred Ruiz worked many days getting this event organized. The biggest obstacle was cleaning out the building where the event took place. Town crew removed and disposed much of trash from this building.

#### g) Sanitation Division Report

There was no report for this department.

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h) Street Division Report

- > Mayor Bracamonte will discuss the progress of the roofing construction on the Town building at the corner of Giffin Avenue and 1<sup>st</sup> Street.

Mayor Bracamonte reported that the Gomez Roofing Contractor has starting working on the roof of the Town building. Also, Town Crew discovered an old cesspool behind this building. They will have to break the cement cover and fill the cesspool with dirt.

Mayor Bracamonte stated that a mobile home on 4<sup>th</sup> Street is now vacant, and the yard is full of weed and needs to be cleaned.

- > Clerk Kerlock is recommending additional work for this contractor to remove the insulation from the ceiling on one room

Clerk Kerlock described this request. It is the last room on the north side of this building, where the ceiling is falling apart, and insulation is hanging. This room has had much rain damage. Clerk Kerlock is requesting authorization for the contractor to make the repairs to this ceiling.

Mayor Bracamonte recommended for Clerk Kerlock to get a "Price Quote" for this additional work and present it to the Town Council for their approval.

i) Wastewater Treatment Plant

Clerk Ruiz reported the Sam Polk is doing a good job for the Town. He is a good fit in this department and works well with everyone. He oversees transporting the wastewater samples to Tucson and makes sure all the reports submitted to ADEQ are made in a timely manner.

9. Call to Public

Council Member Marin again reported of cars speeding on 3<sup>th</sup> Street and other Town streets. Many children play on these streets, and it is an accident waiting to happen. The Town must construct and install speed bumps.

Council Member Skillings reported that on Lobo Lane the guard rail needs repairs, and the one side of this road is deteriorating. Mayor Bracamonte said that he will investigate this matter and meet with the School Superintendent.

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10. Claim No. 005, November 2021 Invoices

Vice-Mayor Hinojos made the motion to approve payment of this claim as presented. Council Member Marin seconded the motion, and the motion was carried unanimously.


ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

11. Adjournment

With no other business at hand, Vice-Mayor Hinojos made the motion to adjourn this meeting at 7:55 p.m. Council Member Marin seconded the motion, and the motion was carrier unanimously.

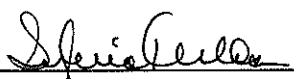
ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Marin	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

MINUTES RECORDED BY: \_\_\_\_\_

  
Sylvia Kerlock, Town Clerk

**CERTIFICATION**

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the **Regular Council Meeting** of the Town of Winkelman, Arizona, held on **Monday, November 08, 2021**. I further certify that this meeting was duly called and that a quorum was present.

  
Clerk

November 29, 2021  
Date