

**WINKELMAN TOWN COUNCIL
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2022, 6:00 P.M.
TOWN HALL COUNCIL CHAMBERS
206 GIFFIN AVENUE**

MINUTES

1. Call Meeting to Order
Mayor Bracamonte called the meeting to order at 6:00 p.m.
2. Salute the Flag
3. Roll Call
Present: Mayor Louis C. Bracamonte
Vice-Mayor Anita Hinojos
Council Member Nicholas Pacheco
Council Member Emilia Rutledge
Council Member Angela Skillings, Telephonically

Staff: Town Clerk Sylvia Kerlock
Deputy Town Clerk Gloria Ruiz
Attorney J. Dee Flake
Animal Control Officer Rafael Flores
Hayden Police Officer Heather Tuka

Audience: Fred Ruiz
4. Approval of Minutes
 - a) *Regular Council Meeting, Monday, August 8, 2022*
Vice-Mayor Hinojos made the motion to approve the minutes as recorded.
Council Member Pacheco seconded the motion, and it was carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically
5. Communications and Petitions
 - a) *Walk-in Refrigerator Advertisement for Sale* – No bids were received.
 - b) *Town Clerk requests the use of Town property to hold the Annual "Fatima Public Rosary" on the southwest corner of Giffin Avenue and Highway 177 on Saturday, October 15, 2022, from 8:00 a.m. – 11:00 a.m.*
 - Town Clerk Kerlock said this is an annual occasion, and they will clean the area after the event.
 - Vice-Mayor Hinojos made the motion to allow Town Clerk Kerlock to use the corner of Giffin Avenue and Highway 177 for the Annual Fatima Public Rosary on October 15, 2022 from 8:00 a.m. – 11:00 a.m. Council Member Pacheco seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 2 of 7

6. *For Council approval, Ordinance No. 147-2022, addresses violations for "Occupancy of Vacant Property"*
- Town Attorney Flake read Ordinance No. 147-2022, whereas, violators (squatters) will be cited for trespassing.
 - Vice-Mayor Hinojos made the motion to accept Ordinance No. 147-2022 "Occupancy of Vacant Property," which will deter squatters from inhabiting vacant properties. Council Member Rutledge seconded it, and it passed unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically
7. *2K Tree and Landscaping proposed bid to remove and cut three (3) large trees at the Park in the amount of \$2,325.00.*
- Council Members asked which trees will be removed. There are three dead trees along the baseball field and Railway Avenue.
 - Vice-Mayor Hinojos made the motion to hire 2K Tree and Landscaping to remove three large trees at the Park for \$2,435.00. Council Member Pacheco seconded the motion, and it passed unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically
8. Legal
- a. *Requesting authorization to increase the limit amount allowed to make purchases without Council action from \$500.00 to \$2,000.00*
- Vice-Mayor Hinojos made the motion to allow increasing the limit amount to make purchases without Council action from \$500.00 to \$2,000.00. Council Member Rutledge seconded the motion, and it passed unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically
- b. *Request pay rate increase for two Public Works Employees*
- Vice-Mayor Hinojos made the motion authorizing a rate increase of \$1.00 per hour for two Public Works Employees. Council Member Pacheco seconded the motion, and it passed unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically

Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 3 of 7

c. *Public Works Supervisor Arthur Monterde is requesting authorization to allow one (1) week paid vacation for Walter Romero, due to staff shortage.*

- After discussion, Council Members agreed to pay Walter Romero his one week vacation, due to staff shortage. Vice-Mayor Hinojos made the motion to pay Mr. Romero his one week vacation. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

9. *Request changing the Council Meeting date of October 10th (Columbus Day Holiday)*
October 10, 2022 is Columbus Day, which is a holiday for Staff. Vice-Mayor Hinojos made the motion to agree to change the October Council Meeting day to Wednesday, October 12, 2022. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

10. *Review Town of Winkelman Auto Schedule for possible sale of Town Vehicles*
Clerk Kerlock submitted a memo to Council Members, recommending the sale or donation of six Town vehicles because they are taking up space and are on the Town's insurance. The recommendations were as follows:

- | | |
|----------------------------------|--|
| ➤ Mack Water Truck (1968) | Begin bid at \$500.00 |
| ➤ Freightliner Fire Truck (1997) | Chief Weber wants to keep this fire truck. |
| ➤ GMC Dump Truck (1994) | This can be a trade-in for another dump truck. |
| ➤ Trailwagon (ATV 2016) | Begin bid at \$900.00 |
| ➤ Ford Crown Victoria (2006) | Ask Chief Weber what he wants to do with it |
| ➤ Toyota Camry (2007) | Keep vehicle |

Vice-Mayor Hinojos made the motion to put the Mack Water Truck and Trailwagon up for bid, beginning at \$500.00 and \$900.00 respectively and to keep the other vehicles. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

11. *Council Member Rutledge will discuss hosting the "2022 Haunted House Community Event" and setting a date and budget for it.*

- Other activities are occurring in different communities for Halloween. Council Members agreed to have the Haunted House on Sunday, October 30, 2022 from 5:00pm – 9:00pm.
- Vendor fee will be \$25.00 per entry.
- Town of Winkelman will budget \$900.00 for this event.

**Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 4 of 7**

- Vice-Mayor Hinojos made the motion to have the Haunted House on Sunday, October 30, 2022 from 5:00pm – 9:00pm with a \$900.00 budget and a \$25.00 vendor entry fee. Council Member Pacheco seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

At 6:40pm, Vice-Mayor Hinojos asked Mayor Bracamonte if she could be excused for the duration of the meeting. Mayor Bracamonte excused her.

12. Departmental Reports

a) *Administration Report*

- *Mayor Bracamonte will appoint an Interviewing Board for the Administrative Office Clerk position to be held in October.* Mayor Bracamonte asked to table this agenda item. Council Member Rutledge made the motion to table appointing an Interviewing Board for the Administrative Office Clerk position. Council Member Pacheco seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

- *Council Member Rutledge is requesting for the Town to become a member of the Copper Basin Chamber of Commerce and to sponsor a Junior Chamber Member.* Council Member Rutledge asked that these agenda items be tabled. Council Member Pacheco made the motion to table the request for the Town to become a member of the Copper Basin Chamber of Commerce and to sponsor a Junior Chamber Member. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

b) *Police Department Report*

- Officer Tuka gave the August 2022 Hayden Police Department report to Council Members and announced that the department has a new car.
- Fifty backpacks were given away at the Back to School Splash in August.
- Officer Tuka will inform Chief Marquez of the Haunted House on October 30th.

c) *Fire Department Report*

- The Council reviewed the written report.
- Council Member Pacheco asked if the Town can pay firefighters more money for fire calls because we are losing members, and other people do not want to join. This will be on the October 2022 agenda.

- d) *Municipal Report* – There was one citation for the month of August 2022, and \$329.00 was collected by the Court. Council Members reviewed the written report.

**Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 5 of 7**

e) *Animal Control Report*

- Winkelman Animal Control Officer Flores was in attendance and said he had received a complaint of puppies relieving themselves at a neighbor's yard; however, the picture he received shows the puppies were in the dog owner's yard. Council Member Skillings said she will forward pictures to him.
- He also received a request to trap feral cats. Per the State of Arizona, there is no law regarding feral cats. The resident can trap the cats.
- Officer Flores was asked to remove two puppies that were abandoned on school property. Officer Flores said the family went back for their animals.

f) *Parks & Recreation Report*

- *Authorize the purchase of a plowing disk from Clerk Kerlock in the amount of \$800.00*
The plowing disk has helped staff clear the weeds from the Park. Public Works Supervisor Monterde said it was a good price. Council Member Rutledge made the motion to purchase the plowing disk from Clerk Kerlock in the amount of \$800.00. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Council Member Pacheco Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes, Telephonically

- *Consideration to allow Camp Host Brenda Garcia to use the Chevrolet Colorado Truck for weekend fee collections at the Park.* Council asked if Ms. Garcia has a valid driver's license. Staff will look into this. Council Member Rutledge made the motion to allow Camp Host Brenda Garcia to use the Chevrolet Colorado Truck for weekend fee collections at the Park, after her valid driver's license is confirmed and at the discretion of Supervisor Arthur Monterde. Council Member Pacheco seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Council Member Pacheco Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes, Telephonically

g) *Sanitation Division Report*

- *Listing of Property Liens Filed with Gila County Recorder's Office* – Clerk Kerlock provided a list of names of delinquent sewer and garbage residents who now have liens on their properties. This is confidential information.
- *Clerk Ruiz will provide an update of the delinquent Sewer and Garbage Accounts.* – Clerk Ruiz provided the Council with the list of all the sewer and garbage account holders. This is confidential information.

h) *Street Division*

- *Council Member Skillings will address her concerns of the storage of tires at Owen O'Brien's property on Quareilli Street.* – Mr. O'Brien is no longer in the area. Some tires, that he had stored at a building in Kearny, had been moved to a building he owns on Quarelli Street. The rest of the Kearny tires were going to be moved to Winkelman later. Council Member Rutledge explained that Set Free Church had initially had the tires moved from Kearny to Winkelman, but the rest of the tires had been taken by Mr. and Mrs. John Lollis to Dudleyville.

**Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 6 of 7**

- *Consideration to adopt an Ordinance prohibiting storing of tires or other miscellaneous hazardous materials in private or commercial properties.* – When it initially occurred, Staff, with the Hayden Police Department, had tried to stop the dumping of tires on Quarelli Street. Nothing could be done because no ordinance was in place. Town Attorney Flake and Clerk Kerlock can work on an ordinance. Council Members thought this was a good idea. Council Member Rutledge made the motion to allow Town Attorney Flake and Clerk Kerlock to work on an ordinance prohibiting storing of tires or other miscellaneous hazardous materials in private or commercial properties. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically

- *Discuss hiring a street sweeper* – Council said that after the monsoon season, staff can speak with Gila County Supervisor Woody Cline regarding using a street sweeper.
- *Clerk Ruiz is recommending designating Giffin Avenue, from 4th Street to 5th Street to Ray Avenue, a ONE-WAY Street.* – Clerk Ruiz said that North of Giffin Avenue, 5th Street and Ray Avenue are narrow streets. Making them one-way streets could be safer. Council Members would like input from the community. Staff can put something in the Copper Basin News and send a letter to residents who will be affected by this decision. Council Member Skillings made the motion to table designating Giffin Avenue, from 4th Street to 5th Street to Ray Avenue, a ONE-WAY Street to receive community input. Council Member Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically

i) *Wastewater Treatment Plant*

- *Consider purchasing a small truck for this department with budget from the COVID-19 Funding* – Council would like Arthur Monterde to obtain prices from Ford dealership. They need a small truck to take wastewater samples or pick up supplies. Council Member Rutledge made the motion to table purchasing a small truck for the wastewater treatment plant. Council Member Pacheco seconded the motion, and it passed unanimously.

13. Call to the Public – Clerk Kerlock said that Arizona Water Company will be replacing three broken gate valves on 3rd Street and 4th Street from September 26 – October 8, 2022.

14. Claim No. 003, September Bills

Council Member Rutledge made the motion to pay Claim No. 003, September Bills. Council Member Pacheco seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes
Council Member Pacheco: Yes
Council Member Rutledge: Yes
Council Member Skillings: Yes, Telephonically


**Minutes
Winkelman Town Council
Regular Council Meeting
Monday, September 12, 2022
Page 7 of 7**

15. Adjournment

With no other business at hand, Council Member Rutledge made the motion to adjourn this meeting at 7:23 p.m. Council Member Skillings seconded the motion, and it was carried unanimously.

Mayor Bracamonte:	Yes
Council Member Pacheco	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes, Telephonically

MINUTES RECORDED BY:


Gloria Ruiz, Deputy Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, September 12, 2022. I further certify that this meeting was duly called and that a quorum was present.


Deputy Town Clerk

September 19, 2022
Date