

**WINKELMAN TOWN COUNCIL
REGULAR COUNCIL MEETING
MONDAY, AUGUST 14, 2023, 6:00 P.M.
TOWN HALL COUNCIL CHAMBERS
206 GIFFIN AVENUE**

MINUTES

1. Call Meeting to Order

Mayor Bracamonte called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Mayor Louis Bracamonte
Vice-Mayor Anita Hinojos
Council Member Angela Skillings
Council Member Bernardine Pinkard

Staff: Town Attorney J. Dee Flake
Interim Town Clerk Gloria Ruiz
Animal Control Officer Rafael Flores
Fire Chief Dennis Weber
Hayden Police Chief Brian Marquez

Absent: Council Member Adrian Bravo

Audience: Angela Gotto, Central Arizona Governments (CAG)

4. Approval of Minutes

4.1 Regular Council Meeting, Thursday, July 6, 2023

Council Member Pinkard made the motion to approve the minutes as recorded.

Vice-Mayor Hinojos seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

5. Election by Council Members for Vice-Mayor to serve until November 2024

- Mayor Bracamonte said he was unsure if Council Member Bravo was running late. Mayor Bracamonte said the Council will return to this agenda item.
- At 6:48 p.m. Mayor Bracamonte returned to this agenda item. Clerk Ruiz gave ballots to the Council Members for their vote for Vice-Mayor. Town Attorney Flake counted the votes, and said Vice-Mayor Hinojos won.

6. Town Attorney Flake will administer the "Oath of Office" to the elected Vice-Mayor.

Town Attorney Flake administered the Oath of Office to Vice-Mayor Hinojos. Congratulations!

7. Legal

7.1 Discussion and Possible Approval for Resolution No. 187-2023 for Authorization to Submit Applications and Implement Community Development Block Grant (CDBG) Projects
The Council chose Street Improvements as the project for the CDBG Funds. The street to be paved is Randall Avenue. Speed bumps will be installed on 3rd Street and Giffin Avenue. Town Attorney Flake read Resolution 187-2023 for Authorization to Submit Applications and Implement Community Development Grant. Vice-Mayor Hinojos made the motion to accept Resolution 187-2023. Council Member Pinkard seconded it, and the motion carried unanimously.

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Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

7.2 *Discussion and Possible Approval for Administrative Contract Services between Central Arizona Governments (CAG) and the Town of Winkelman* – Angela Gotto, from CAG, was in attendance. She explained that contractually, CAG will provide the following services: pre-bidding, procurement, construction and monitoring of the project. Vice-Mayor Hinojos made the motion to accept Administrative Contract Services between Central Arizona Governments and the Town of Winkelman. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

8. Departmental Reports

8.1 **Administration Report**

8.1a *Department Assignments for Council Members*

Mayor Bracamonte made the following assignments for Department Contacts:

Mayor Bracamonte:	Police Department
Vice-Mayor Hinojos:	Administration and Sanitation Division
Council Member Skillings:	Animal Control and Streets Division
Council Member Bravo:	Fire Department and Wastewater Treatment Plant
Council Member Pinkard:	Municipal Court and Parks and Recreation

8.1b *Point of Information: League of Cities and Towns Conference is Aug 29 – Sept 1, 2023*

Clerk Ruiz reminded Mayor Bracamonte, Vice-Mayor Hinojos and Council Member Pinkard of their attendance to the conference.

8.2 **Police Department Report**

Chief Marquez gave the July 2023 report to the Council. Winkelman had sixty-two calls. Hayden Police Department and Winkelman Fire Department attended a Public Safety Integration Training regarding active shooter response. Chief Marquez said that on August 26th the police department will be having "Pop with a Cop". They will be giving popsicles, water and hosting free swimming. The Police Department was given one million dollars from the State, but it will be distributed in four phases of \$250,000.00. They purchased five new vehicles. They will auction off the old vehicles in the Winter. Chief Marquez is trying to implement a program. In the event of an emergency at the Hayden-Winkelman USD, someone can push a button on an app that sends a signal to Kearny Dispatch. First Responders will be able to see the situation live. The school has most of the cameras installed. The delay is with Kearny Dispatch because of their building issues.

8.3 **Fire Department Report**

8.3a *Old Business: Discussion Regarding Selling the Small Fire Truck*

Fire Chief Weber withdrew his request to sell the small fire truck.

8.3b *Discussion and Possible Approval of Purchasing a three thousand gallon Surplus Water Tender for \$1,000.00*

Chief Weber said Three Points Fire Department offered to sell their water truck because they received grants for new equipment. No commercial drivers license is needed to drive the vehicle. The truck needs an air valve replaced, so the truck will need to be towed. The purchase price is \$100.00. The towing cost is \$900.00. Three Points Fire Department needs approval from their Council.

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Council Member Pinkard made the motion to pay for the purchase and tow of the water truck for \$1,000.00. Vice-Mayor Hinojos seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

8.3c Point of Information: Fire School is September 6-10, 2023.

Chief Weber said this is the 50th Annual Fire School, and eight members will be attending. After Fire School, the attendees will be certified in emergency vehicle operations, natural gas and pipeline fires, zero impact period and ground fire command.

8.4 Municipal Report

Council Members reviewed the written report. There were no citations for the month of June 2023, and \$30.00 was collected by the Court.

8.5 Animal Control Report

Animal Control Officer Flores said there was a picture posted on Facebook regarding an emaciated dog in Winkelman. After investigating, Mr. Flores found out it was a female dog with a litter of puppies. At that particular property there had been two female dogs, and each had a litter, three weeks apart. Officer Flores contacted Winkelman Town Hall about a warrant, but he later made contact with the owner. The owner had agreed to surrender the female dog and her puppies to Officer Flores. However, before Officer Flores could take the dogs, someone entered the owner's property and stole the dogs. After that, the owner was upset and refused to surrender the dogs to Officer Flores. They later found out who had taken the dogs. The owner did not press charges and let the person, who entered his property, keep all but one of the puppies and the mother dog. Hayden Police Officer Gomez made contact with the owner. The female dog did not look as bad as the picture. Officer Flores said she was now probably gaining weight because she did not have to nurse all of her puppies. Officer Flores said the situation was fine, but if this proceeds further, then he will have to build a case on animal cruelty and have the dog examined. What made the situation difficult was the person who interfered by stealing the dogs.

8.6 Parks & Recreation

8.6a Discussion and Possible Approval of a Bid from 2K Tree and Industrial Services for \$9,000.00 to trim trees at the Winkelman Flats Public Park Arena for safety reasons

Mayor Bracamonte explained that the large eucalyptus trees by the arena have dry and heavy limbs that need to be cut. Vice-Mayor Hinojos made the motion to accept the bid for \$9,000.00 from 2K Tree and Industrial Services to trim the branches from the eucalyptus trees by the arena. Council Member Skillings seconded it, and the motion passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

8.6b Set a Date and Time to Interview for the Part-Time Position in the Public Works Department

Council Members Skillings and Pinkard said they would interview the candidates on Friday, August 18, 2023, beginning at 10:00 a.m. Clerk Ruiz said she will schedule the interviews.

8.7 Sanitation Division Report – Confidential Report

Council Members reviewed the confidential written report.

8.8 Streets Division

This agenda item was discussed under Legal 7.1.

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8.9 Wastewater Treatment Plant

Everything is running well at the wastewater treatment plant. The reports submitted to Arizona Department of Environmental Quality (ADEQ) have been fine.

9. Call to the Public

There were no comments made.

10. Claim No. 002, August 2023 Invoices

Vice-Mayor Hinojos made the motion to pay Claim No. 002, August 2023 Invoices. Council Member Pinkard seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

11. Adjournment

With no other business at hand, Vice-Mayor Hinojos made the motion to adjourn this meeting at 6:58 p.m. Council Member Skillings seconded the motion, and it passed unanimously.


Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes
Council Member Pinkard:	Yes

MINUTES RECORDED BY: _____


Gloria Ruiz, Interim Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, August 14, 2023. I further certify that this meeting was duly called and that a quorum was present.


Gloria Ruiz, Interim Town Clerk

August 21, 2023

Date