

**REGULAR COUNCIL MEETING
WINKELMAN TOWN COUNCIL
MONDAY, JUNE 13, 2022, 7:00 P.M.
TOWN HALL COUNCIL CHAMBERS
206 GIFFIN AVENUE
WINKELMAN, AZ 85192**

MINUTES

1. Call Meeting to Order

Meeting was called to order at 7:00 p.m. by Mayor Bracamonte.

2. Salute the Flag

3. Roll Call

Present: Mayor Louis C. Bracamonte
Vice-Mayor Anita Hinojos
Council Member Emilia Rutledge
Council Member Angela Skillings

Absent: Vacant seat

Staff: Town Attorney J. Dee Flake
Town Clerk Sylvia Kerlock
Bookkeeper Teresa Williams
Police Chief Brian Marquez
Police Officer Heather Tuka

Absent: Deputy Town Clerk Gloria Ruiz

4. Approval of Minutes

a) Regular Council Meeting, Monday, May 09, 2022

Vice-Mayor Hinojos made the motion to approve the minutes as recorded. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

5. Communications & Petitions

a) Mr. Jeffery Smith submitted a proposal to purchase from the Town real estate property at 203 Giffin Avenue, and authorize to advertise it for sale

Council Members discussed this proposal. Mayor Bracamonte stated that the Town had invested over \$25,000.00 in roof repairs and cleaning out the interior of this building. In 2020 the Town became part of a coalition applying for EPA Brownfields Assessment Grants. In collaboration with this grant application, the Town requested assessment of dilapidated structures and contaminated properties. The Town has received notification that an EPA Brownfields Assessment Coalition Grant funding was awarded to Winkelman. These funds will be designated for the repairs of this building at 203 Giffin Avenue, corner of 1st Street & Giffin Avenue. Therefore, Mayor Bracamonte recommended not to sell this property as proposed.

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Vice-Mayor Hinojos made the motion as recommended by Mayor Bracamonte not to sell this Town property. Council Member Rutledge seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

6. Old Business

a) Consideration to sell walk-in freezer located at the Town's storage building at 203 Giffin Avenue, and if the freezer is approved for sale, it must be advertised

Mayor Bracamonte stated that the sale of this freezer was discussed at the last council meeting, but a full council was not present to make a final decision. Once the freezer it is removed more space will be available in this part of the building.

Vice-Mayor Hinojos made the motion to authorize the sale of this walk-in-freezer located on Town property, and advertise bid starting at \$800.00. Granted bidder will be responsible to remove the freezer. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

7. Legal

a) Town of Hayden Intergovernmental Agreement (IGA) to provide Police Service to the Town of Winkelman FY 2022-2023

Mayor Bracamonte pointed-out item 9 of this agreement, which reads there will be an additional cost to the Town if a police force is required at Special Events hosted by the Town. The contract was increases by \$5,000.00 for this Fiscal Year 2022-2023 for a total of \$130,000.00.

Council Member Skillings made the motion to approve this IGA with the Town of Hayden for Police Service in the amount of \$130,000.00. Vice-Mayor Hinojos seconded the motion the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

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- b) Ordinance No. 145-2022, consideration to change Town Council Meeting times from 7:00 p.m. to 6:00 p.m.

Mayor Bracamonte stated that request had previously been made by council members and staff to change the council meeting time to 6:00 p.m.

Council Member Rutledge made the motion to adopt this Ordinance authorizing to change the monthly Council Meetings time to 6:00 p.m. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Rutledge	Yes
	Council Member Skillings	Yes

- c) Resolution No. 180-2022, Authorize and designate a Chief Fiscal Officer

Clerk Kerlock explained that each fiscal year the Town Council must designate a "Chief Fiscal Officer." A resolution will be submitted to the Arizona General's Office, per ARS requirements.

Vice-Mayor Hinojos made the motion to designate Sylvia Kerlock, Town Clerk, as Winkelman's Chief Fiscal Officer, Fiscal Year 2022-2023. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

- d) Resolution No. 181-2022, Adoption of Fiscal Year 2022-2022 Tentative Budget

Ms. Willimas, Bookkeeper, provided a brief description of this year's Town Budget. Cities and Towns will receive less revenue sharing, per the changes made by the legislature. Town property taxes were not increased, at a loss of \$805.00 in property tax revenues. The Town has approximately \$350,000.00 in Highway User funds, which can only be used for street projects, equipment, and wages. Council may consider hiring another employee in the Street Department. The Town's employee pension was increased by 3% for a total of 10%. Mayor Bracamonte recommended to increase the Fire Chief's Wages at the same rate as the Animal Control Officer. Much Council discussion followed.

Vice-Mayor Hinojos made the motion to adopt Fiscal Year 2022-2023 Tentative Town Budget and authorize changes as recommended by Mayor Bracamonte. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

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- e) Discuss and consider a Town Ordinance, in which vacant properties in Town limits may not be inhabited by unauthorized individuals

Clerk Kerlock explained that squatters moved into a private property in Winkelman after the owner died, and no relatives have come forward to claim this property. The Town does not have an ordinance that could enforce trespassing charges on these individuals. They do not pay sewer or garbage services to the Town. They tie into neighbors' water and electrical services. Much council discussion followed.

Vice-Mayor Hinojos made the motion to authorize Town Attorney Flake and Town Staff to draft an ordinance to be presented to the Town Council for consideration. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

- Estate of Rosario Felix, 212 W. 1st Street, review Gila County's Inspection report. This is a point of information.

8. Departmental Report

- a) Administration— There was no report for this department

b) Police Department - Police Chief Marquez submitted their monthly report. This report explains the significant events and incidents. Chief Marquez reported that he will meet with H-W School District Superintendent about emergency policies, which includes fire and police services in the Towns of Hayden, Kearny, Winkelman, and ambulance service. Council discussion followed.

Mayor Bracamonte thanked Police Chief Marquez for the services they are providing to the Town of Winkelman.

c) Fire Department - Fire Chief Dennis Weber was not in attendance. A monthly report was submitted to the Town Council. Mayor Bracamonte received notice that the new fire truck, which has been delayed for almost a year may be ready by August or September. The auto maker for this fire truck has not been able to obtain the parts in a timely manner.

d) Municipal Court Report - Clerk Ruiz was not present.

e) Animal Control Report – There was no report for this department.

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f) Parks & Recreation Department – Mayor Bracamonte reported that the Town crew and with the help of summer youth workers, are constructing a chain link fence around the large ramada. Plans are to improve this area where special events can be held. Also, this will keep the cattle and vehicles out of this area.

g) Sanitation Division – Council Members requested a report of the Town's customers delinquent sewer & garbage accounts.

h) Street Division – Mayor Bracamonte stated that perhaps a Street Sweeper could be purchased with Highway Users Funds. Council Member Rutledge commented on a property on Highway 177 next to Speedway store. The owner needs to clear the yard from all the unsightly items. A letter will be mailed to the owner.

➤ Authorize to install a dusk to dawn light at the north end of Copper Hill Lane

Clerk Kerlock explained that requests had been made by the residents at this location. There is a Ramada structure but has no lighting and cannot be used at night.

Vice-Mayor Hinojos made the motion to authorize the installation of a new dusk to dawn light service at this location. However, first obtain a price quote from AZ Public Service. If the price is very high, maybe a solar light can be installed by Town crew. Council Member Skillings seconded the motion, and the motion was carried unanimously.

ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

➤ A discussion of the parking of school staff at the corner of Giffin Avenue and 5th Street. The street is very narrow, and school staff continues to park on the corner of this street. Town officials have informed school district personnel not to park on this street. The curbing has been painted with red paint, but they continue to park, passing the red marking. This was only a point of information.

i) Wastewater Treatment Plant – There was no report for this department.

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9. Call to Public

Mayor Bracamonte reported that notice was given that the Inmate Work Program will be suspended for two weeks, due to lack of van drivers. This is a point of information.

10. Claim No. 012, June 2022 Invoices

Vice-Mayor Hinojos made the motion to approve payment of this claim as presented. Council Member Skillings seconded the motion, and the motion was carried unanimously.

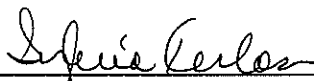
ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council member Rutledge	Yes

11. Adjournment

With no other business at hand Council Member Skillings made the motion to adjourn this meeting at 8:20 p.m. Vice-Mayor Hinojos seconded the motion, and the motion, was carried unanimously.

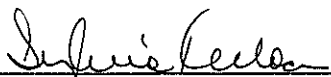
ROLL CALL:	Mayor Bracamonte	Yes
	Vice-Mayor Hinojos	Yes
	Council Member Skillings	Yes
	Council Member Rutledge	Yes

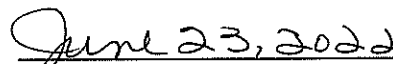
MINUTES RECORDED BY:


Sylvia Kerlock, Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes is a correct copy of the Minutes of the **Regular Council Meeting** of the Town of Winkelman, Arizona, held on the **13th day of June 2022 at 7:00 p.m.** I further certify that this meeting was duly called, posted, and held. I further certify that a quorum was present.


Clerk


Date