

**WINKELMAN TOWN COUNCIL
REGULAR COUNCIL MEETING
MONDAY, MAY 9, 2022, 7:00 P.M.
TOWN HALL COUNCIL CHAMBERS
206 GIFFIN AVENUE**

MINUTES

1. Call Meeting to Order
Mayor Bracamonte called the meeting to order at 7:00 p.m.
2. Salute the Flag
3. Roll Call
Present: Mayor Louis C. Bracamonte
Vice-Mayor Anita Hinojos
Council Member Angela Skillings

Absent: Council Member Emilia Rutledge

Staff: Attorney J. Dee Flake
Town Clerk Sylvia Kerlock
Deputy Town Clerk Gloria Ruiz

Audience: Kevin Heaslip, Hayden Police Sergeant
Heather Tuka, Hayden Police Officer
4. Approval of Minutes
 - a) *Regular Council Meeting, Monday, April 11, 2022*
Vice-Mayor Hinojos made the motion to approve the minutes as recorded.
Council Member Skillings seconded the motion, and it carried unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Skillings: Yes
5. Communications and Petitions
 - a) *Acceptance of Resignation Letter from Joe Marin*
Council Members read Mr. Marin's resignation letter. Council Member Skillings made the motion to accept Joe Marin's resignation letter from the Council. Vice-Mayor Hinojos seconded the motion, and it carried unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Skillings: Yes
 - b) *Authorization to advertise for a vacant Town Council Seat*
Vice-Mayor Hinojos made the motion to advertise for a vacant Winkelman Town Council seat. Council Member Skillings seconded the motion, and it carried unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Skillings: Yes
 - c) *Consideration to change Town Council Meeting times from 7:00 p.m. to 6:00 p.m.*
Council Members were in favor of changing the meeting time from 7:00 p.m. to 6:00 p.m. Clerk Kerlock will draft an ordinance and send it to Town Attorney Flake for his review. It will be on the agenda for the June 2022 meeting. Vice-Mayor Hinojos made the motion to authorize Clerk Kerlock to draft an ordinance, changing the meeting time from 7:00 p.m. to 6:00 p.m. Council Member Skillings seconded the motion, and it carried unanimously.
Mayor Bracamonte: Yes
Vice-Mayor Hinojos: Yes
Council Member Skillings: Yes

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- d) *Consideration to sell walk-in freezer located in the Town owned storage building at the corner of 1st Street and Giffin Avenue and possible authorization to advertise it for sale*

Mayor Bracamonte said that Public Works Supervisor Monterde would like the old walk-in freezer removed/sold, so they can start fixing the inside of the building. Mayor Bracamonte said there were people interested in purchasing it despite it missing wiring and not having a compressor. Clerk Kerlock said it was an antique, and it is used as storage and as a prop for the Halloween Haunted House. Council Member Rutledge was not in attendance to explain how she uses the walk-in freezer. Vice-Mayor Hinojos made the motion to table this agenda item until the June 2022 Town Council Meeting. Council Member Skillings seconded the motion, and it carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes

- e) *Consideration and possible authorization to advertise and to sell the ATV*

Mayor Bracamonte said the Town has had the all-terrain vehicle (ATV) for four or five years. The engine has been replaced, and other maintenance has been done to it, and it still does not work properly. Mayor Bracamonte recommended selling it. Vice-Mayor Hinojos made the motion to advertise and to sell the ATV with a \$1,500.00 minimum bid. Council Member Skillings seconded the motion, and it carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes

6. Legal

- a) *Consider a Town Ordinance, in which vacant property in Town limits may not be inhabited by unauthorized individuals*

Some people have set up a trailer on the property of a deceased owner. No other family members want the responsibility of ownership and of removing the trespassers. In an ordinance, the Town can indicate that an approved structure with public utilities attached to the residence can be on a property, but who will enforce it? We can have Gila County Code Enforcement approve this. Town Attorney Flake will work on drafting an ordinance. Hayden Police Department can enforce approved Town Ordinances.

7. Departmental Reports

- a) *Administration Report*

> Permission to close the Town Hall on Thursday, June 9, 2022

- Clerk Ruiz will be out of town for a graduation on June 9th, and Clerk Kerlock has a trip planned for June 6-9 and will be returning June 10th. There will be no office coverage for June 9th. Council Member Skillings made the motion to close the Town Hall on Thursday, June 9, 2022. Vice-Mayor Hinojos seconded the motion, and it carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes

- b) *Police Department Report*

- Sgt. Kevin Heaslip introduced Officer Heather Tuka as the newest member of the Hayden Police Department. All Council Members welcomed her.
- Sgt. Heaslip handed out the April report for the Towns of Winkelman and Hayden.
- There was a shooting during Easter weekend at the park. The female victim was shot four times. She had given the gun to her brother, and he shot her in all of the excitement.

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Sgt. Heaslip stated that fortunately no one else in the large dance crowd was injured. Hayden Police Department have three videos they are reviewing. The incident is still under investigation; however, the victim is not cooperating. The suggestion is not to have any bands for next year during Easter. The bands brought an aggressive crowd.

- Mayor Bracamonte asked Sgt. Heaslip if his officers can patrol the Park, citing people driving ATVs. Sgt. Heaslip suggested purchasing signs for the Park, indicating speed limit and forbidding ATVs.

c) *Fire Department Report* – Council Members reviewed the written report. The department has responded to three fire calls and one medical call since the April 2022 Town Council Meeting.

d) *Municipal Report* – There were five (5) citations for the month of April 2022 from the Hayden Police Department and one (1) from the Winkelman Animal Control Officer.

e) *Animal Control Report* – There was no report for this department.

f) *Parks & Recreation Report*

- *Consideration to enclose the large ramada area at the Winkelman Flats Public Park with fencing* – Public Works Supervisor Arthur Monterde submitted a memorandum, indicating what materials are needed to enclose the ramada area. No costs were included. Mayor Bracamonte estimated it would cost \$1,100.00 just for the fencing and said that the summer youth workers would help install the fence. Mr. Monterde's memorandum also indicated that the ramada needs a new roof. Since it is not on the agenda, it will be considered for the June 2022 meeting. Vice-Mayor Hinojos made the motion to purchase materials and to install fencing around the ramada area. Council Member Skillings seconded the motion, and it carried unanimously.

Mayor Bracamonte: Yes

Vice-Mayor Hinojos: Yes

Council Member Skillings: Yes

- *No open fires or campfires in the Winkelman Flats Public Park* – Because of strong winds and the extreme fire danger, open fires and campfires are prohibited at the Winkelman Flats Public Park.

g) *Sanitation Division* – Residents are paying on their accounts.

h) *Street Division* – There was no report for this department.

i) *Wastewater Treatment Plant* – Vice-Mayor Hinojos asked if new pumps had been ordered. Staff said pumps had not been ordered, but they will be ordered soon.

8. Call to the Public – Clerk Kerlock said that Bookkeeper, Teresa Williams, would like to have a budget meeting the week of May 16, 2022. Perhaps one or two Council Members can give some input for FY 2022-2023 Budget.

9. Claim No. 011, May Bills

Vice-Mayor Hinojos made the motion to pay Claim No. 011, May Bills. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Vice-Mayor Hinojos: Yes

Council Member Skillings: Yes

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10. Adjournment

With no other business at hand, Council Member Skillings made the motion to adjourn this meeting at 7:43 p.m. Vice-Mayor Hinojos seconded the motion, and it was carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Skillings:	Yes

MINUTES RECORDED BY: _____

Gloria Ruiz, Deputy Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, May 9, 2022. I further certify that this meeting was duly called and that a quorum was present.

Gloria Ruiz

Deputy Town Clerk

May 12, 2022

Date