

**WINKELMAN TOWN COUNCIL  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 13, 2023, 6:00 P.M.  
TOWN HALL COUNCIL CHAMBERS  
206 GIFFIN AVENUE**

**MINUTES**

1. Call Meeting to Order  
Mayor Bracamonte called the meeting to order at 6:00 p.m.
2. Salute the Flag
3. Roll Call  
Present: Mayor Louis Bracamonte  
Vice-Mayor Anita Hinojos  
Council Member Emilia Rutledge  
Council Member Angela Skillings  
Vacant Council Seat  
  
Staff: Interim Town Clerk Gloria Ruiz  
Administrative Clerk Ashley Rutter  
Hayden Police Chief Brian Marquez  
Animal Control Officer Rafael Flores  
  
Absent: Attorney J. Dee Flake (due to snow and ice on SR77)  
  
Audience: Sylvia Kerlock, Retired Town Clerk  
Jose Manuel Hernandez  
Fred Ruiz
4. Approval of Minutes  
a) *Regular Council Meeting, Monday, January 9, 2023*  
Vice-Mayor Hinojos made the motion to approve the minutes as recorded.  
Council Member Rutledge seconded the motion, and it passed unanimously.  
Mayor Bracamonte: Yes  
Vice-Mayor Hinojos: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes
5. Communications and Petitions  
a) *John Halliday requests permission to post advertisement for his Riverbed RV Park on Town Property*
  - Mr. Halliday was not present. He called and asked if he could be on the agenda for the March 13, 2023 meeting.
  - Council Member Skillings made the motion to table this agenda item until the March meeting. Vice-Mayor Hinojos seconded it, and it passed unanimously.  
Mayor Bracamonte: Yes  
Vice-Mayor Hinojos: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes  
b) *Emilia Rutledge requests permission to allow Junior Chamber Members to pick up trash around Town*
  - Junior Chamber Members need community service hours. Ms. Rutledge thought it would be a good idea if they could pick up trash around Town. She does not have a specific

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date, but it would preferably be on a Saturday or Sunday. She just wanted to know if the Council would allow this. The Chamber would provide trash bags, safety vests, gloves and liability waivers. Ms. Rutledge would supervise them. She was unsure if there would be other people supervising the members.

- Vice-Mayor Hinojos made the motion to grant permission to allow Junior Chamber Members to pick up garbage around Town, with the understanding that the Chamber would provide everything. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Rutledge:	Abstain
Council Member Skillings:	Yes

**6. Legal**

**a) *Discussion of Nicholas D. Pacheco, not officially serving as a current Town Council Member, as explained by Retired Town Clerk Sylvia Kerlock***

- Retired Town Clerk Kerlock explained that she had made an error. Council Member Joe Marin resigned on April 27, 2022. The Town advertised this vacancy. Mr. Pacheco submitted a Letter of Intent on June 24, 2022 to fill this vacancy, through the November 2022 General Election. Mr. Pacheco was sworn in on July 25, 2022.
- Retired Town Clerk Kerlock further explained that she should have informed the Council before November 2022 that Mr. Pacheco's term would be expiring, and the Town would need to advertise for Letter of Intent submissions to fill this Council seat. Ms. Kerlock contacted Gila County Elections Department and spoke with Eric Mariscal, Elections Director. Per Mr. Mariscal, Mr. Pacheco is not an official Council Member. Ms. Kerlock apologized for this mistake, due to planning her retirement and personal issues.

**b) *Consideration to advertise for a vacant position on the Town Council***

- Council Member Skillings made the motion to advertise for a vacant Council seat. Vice-Mayor Hinojos seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes

**c) *Town Council Bylaws requested by Council Member Emilia Rutledge***

- Clerk Ruiz explained that Council Member Rutledge had requested bylaws for Council Members. Winkelman follows the Arizona laws and Roberts Rule of Parliamentary Procedure for meetings and sends new Council Members to Council Member 101 training, hosted by Arizona League of Cities and Towns. We do not have bylaws. Clerk Ruiz called the Towns of Mammoth, Hayden, Kearny and Superior. The only Town that had Council Bylaws was Mammoth, and Kearny was going to approve bylaws this evening. Council Member Rutledge asked if staff could look into bylaws for the Council.
- Mayor Bracamonte informed the Council of the League of Cities and Towns conference from August 29 – September 1, 2023 in Tucson.

**c) *Point of Information: Opioid Settlement of five additional settlement agreements***

- Clerk Ruiz said there was a lawsuit last year for opioid use. Winkelman authorized Gila County to keep Winkelman's portion. Bookkeeper Teresa Williams recommended we wait and see what Winkelman's portion will be with this new lawsuit.

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7. Departmental Reports

a) *Administration Report*

- *Candidate Financial Disclosure Information is due from every Council Member.*
  - Clerk Ruiz reminded everyone to please submit their Candidate Financial Disclosure Information. Only Council Member Rutledge has submitted hers.
- *Discussion and Possible Approval of Sylvia Kerlock working on February 23<sup>rd</sup>, 24<sup>th</sup> and 27<sup>th</sup> while Interim Town Clerk Ruiz is on vacation.*
  - Vice-Mayor Hinojos made the motion to allow Sylvia Kerlock to work while Clerk Ruiz is on vacation. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes

b) *Police Department Report*

- Chief Marquez gave the monthly written report to the Council Members. He has started putting an emergency operations plan in place for all of the First Responders in the area where they all operate under one general policy to avoid chaos in an emergency. He will be meeting with Kearny Dispatch regarding a camera system on an app that will activate cameras and radios in an emergency. The State is providing funding for this.
- In 2022, Hayden Police Department responded to 1,096 calls between the Towns of Winkelman and Hayden.

c) *Fire Department Report*

- Council Members reviewed the written report.
- Jose Hernandez said five (5) members will be going to Benson for three days for free training in March. Chief Weber, Jose Hernandez and Michael Canisales will be going to Prescott for Wildland Academy on March 10-14. He wants to know if they can take the new wildland fire truck. They have rented a house in a gated community for \$89.00 per night. Nicholas Gaona will be in charge when they are gone.
- Winkelman, Golder Ranch, Oracle, Mammoth and Pinal Rural are in a commercial for a Hero Grant Fundraiser for February 15, 2023. Money can be used for gloves and boots.
- In March they will be doing a control burn of a wood pile at the Flats. They will be having a drinking and driving mock scenario in April.

d) *Municipal Report*

- The Court passed its triennial review.
- There were no citations for the month of January 2023, and \$30.00 was collected by the Court.
- Council Members reviewed the written report.

e) *Animal Control Report*

- Animal Control Officer Flores said he transported four (4) dogs to Gila County in January 2023. He said he cannot cite owners for dogs at large if he does not have the dogs in his possession.
- He is trying to schedule a vaccination clinic for March 2023.

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f) *Parks & Recreation Report*

➤ *Easter will be on April 9, 2023, discussion and possible approval to open the Winkelman Flats Public Park. Mayor Louis Bracamonte will address the Town Council on this matter.*

- Mayor Bracamonte recommended opening the park for Easter but not allowing any live music at the large ramada. Winkelman will have to pay the Town of Hayden for security this year. Chief Marquez will give an estimate for the next Council Meeting, with an officer being dedicated to the park during Easter weekend.
- Council Member Skillings said locals want to go to the park Easter weekend but are charged. Staff informed her that passes have been issued in past years for locals.
- After much discussion, Council Member Skillings made the motion to open the Winkelman Flats Public Park during Easter weekend with no live music. Council Member Rutledge seconded it, and it passed unanimously.

Mayor Bracamonte: Yes

Vice-Mayor Hinojos: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

➤ *Discussion and Possible Approval of a monetary sponsorship for the Hayden-Winkelman Little League*

- Vice-Mayor Hinojos made the motion to sponsor the Hayden-Winkelman Little League for \$350.00. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes

Vice-Mayor Hinojos: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

g) *Sanitation Division Report* – Mayor Bracamonte reported that things were fine in this department.

h) *Streets Division*

➤ *Discussion and Possible Approval to hire Gomez Roofing Company to repair the Winkelman Adobe Wall*

- The Winkelman Adobe Wall is quickly deteriorating. Gomez Roofing Company submitted a bid to repair the wall for \$4,800.00, with a one-year warranty, requiring half down and the second half when the work is completed.
- Council Member Rutledge made the motion to accept the \$4,800.00 bid for repair of the Winkelman Adobe Wall. Council Member Skillings seconded it, and it passed unanimously.

Mayor Bracamonte: Yes

Vice-Mayor Hinojos: Yes

Council Member Rutledge: Yes

Council Member Skillings: Yes

i) *Wastewater Treatment Plant*

- Mayor Bracamonte informed the Council there was a sewer blockage that was pumped out from the Wastewater Treatment Plant. It is now running well.

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8. Call to the Public

- Council Member Rutledge said that a parent of a Pioneer Days Queen Contestant wants to sell burritos and tickets in Winkelman. She has her Gila County food handler's permit. Mayor Bracamonte said to have the parent contact the Town Hall for more information.
- Council Member Skillings said people are selling food from their homes. Is this allowed? It is if they have a food handler's permit and a vendor permit.

9. Claim No. 008, February 2023 Invoices

Council Member Hinojos made the motion to pay Claim No. 008, February 2023 Invoices. Council Member Skillings seconded the motion, and it passed unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes

10. Adjournment

With no other business at hand, Vice-Mayor Hinojos made the motion to adjourn this meeting at 7:08 p.m. Council Member Skillings seconded the motion, and it was carried unanimously.

Mayor Bracamonte:	Yes
Vice-Mayor Hinojos:	Yes
Council Member Rutledge:	Yes
Council Member Skillings:	Yes

MINUTES RECORDED BY: \_\_\_\_\_

  
Gloria Ruiz, Interim Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, February 13, 2023. I further certify that this meeting was duly called and that a quorum was present.

  
Gloria Ruiz, Interim Town Clerk

February 16, 2023  
\_\_\_\_\_  
Date