

**WINKELMAN TOWN COUNCIL  
REGULAR COUNCIL MEETING  
MONDAY, JANUARY 9, 2023, 6:00 P.M.  
TOWN HALL COUNCIL CHAMBERS  
206 GIFFIN AVENUE**

**MINUTES**

1. Call Meeting to Order  
Mayor Bracamonte called the meeting to order at 6:00 p.m.
2. Salute the Flag
3. Roll Call  
Present: Mayor Louis C. Bracamonte  
Vice-Mayor Anita Hinojos  
Council Member Nicholas D. Pacheco  
Council Member Emilia Rutledge  
Council Member Angela Skillings  
  
Staff: Deputy Town Clerk Gloria Ruiz  
Attorney J. Dee Flake  
Hayden Police Sergeant Heaslip  
Animal Control Officer Rafael Flores
4. Approval of Minutes  
a) *Regular Council Meeting, Tuesday, December 13, 2022*  
Vice-Mayor Hinojos made the motion to approve the minutes as recorded.  
Council Member Pacheco seconded the motion, and it carried unanimously.  
Mayor Bracamonte: Yes  
Vice-Mayor Hinojos: Yes  
Council Member Pacheco: Yes  
Council Member Rutledge: Yes  
Council Member Skillings: Yes
5. Old Business  
a) *Election, by Council Members, for Vice-Mayor to serve a two year term*
  - At the December 13, 2022 Town Council Meeting, the vote for Vice-Mayor resulted in a tie between Vice-Mayor Hinojos and Council Member Rutledge. Attorney Flake had asked staff to obtain Council Member Pacheco's vote and place it in a sealed envelope. Attorney Flake opened the sealed envelope and announced there was still a tie.
  - Clerk Ruiz handed out ballots to all Council Members. Attorney Flake counted the ballots and said there was still a tie between Vice-Mayor Hinojos and Council Member Rutledge.
  - Clerk Ruiz handed out new ballots, with only the names of Vice-Mayor Hinojos and Council Member Rutledge. Attorney Flake tallied the ballots and declared Council Member Rutledge the winner.
  - Town Attorney Flake administered the Oath of Office to Vice-Mayor Rutledge. Congratulations!  
b) *Authorize and appoint a new business signer for the Town's checking account*
  - Council Member Hinojos made the motion to appoint Gloria Ruiz as the new signer on the Town's checking account and to remove Sylvia Kerlock as a signer. Vice-Mayor Rutledge seconded it, and it passed unanimously.

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Mayor Bracamonte: Yes  
Vice-Mayor Rutledge: Yes  
Council Member Hinojos: Yes  
Council Member Pacheco: Yes  
Council Member Skillings: Yes

c) Consideration to make Giffin Avenue a one-way street

- Mayor Bracamonte spoke to some of the residents, and they are against making Giffin Avenue a one-way street. Mayor Bracamonte prefers there be a 'No Parking' sign and/or the curbing painted red on Giffin Avenue, from the alley to the Hayden-Winkelman Unified School.
- After much discussion, Council Member Hinojos made the motion to place a 'No Parking' sign and to extend the red line on Giffin Avenue and to place this as a follow-up agenda item for the February 2023 Town Council Meeting. Vice-Mayor Rutledge seconded the motion, and it passed unanimously.

Mayor Bracamonte: Yes  
Vice-Mayor Rutledge: Yes  
Council Member Hinojos: Yes  
Council Member Pacheco: Yes  
Council Member Skillings: Yes

6. Communications and Petitions

None were received.

7. Legal

a) *Consideration in appointing Gloria Ruiz as Interim Town Clerk*

- Town Clerk Sylvia Kerlock retired in December 2022. She had recommended appointing Deputy Town Clerk Gloria Ruiz as Interim Town Clerk.
- Council Member Pacheco made the motion to appoint Gloria Ruiz as Interim Town Clerk. Council Member Hinojos seconded it, and the motion carried unanimously.

Mayor Bracamonte: Yes  
Vice-Mayor Rutledge: Yes  
Council Member Hinojos: Yes  
Council Member Pacheco: Yes  
Council Member Skillings: Yes

8. Departmental Reports

a) *Administration Report*

➤ *Retirement Party for Sylvia Kerlock on January 21, 2023*

- The Retirement Party for Sylvia Kerlock will be on Saturday, January 21, 2023 at 1:00 p.m. at the Winkelman Flats Public Park, under the large ramada.
- Council Member Hinojos made the motion to host Clerk Kerlock's retirement party. Council Member Pacheco seconded it, and it carried unanimously.

Mayor Bracamonte: Yes  
Vice-Mayor Rutledge: Yes  
Council Member Hinojos: Yes  
Council Member Pacheco: Yes  
Council Member Skillings: Yes

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➤ *Candidate Financial Disclosure for every Council Member – Mandatory*

- Council Members are required to complete a Financial Disclosure form. This information is due at the end of January to Clerk Ruiz.

b) *Police Department Report*

- Sergeant Heaslip gave the December 2022 Hayden Police Department report to Council Members. He said an officer will be resigning at the end of January 2023. The Department will be down to four (4) full-time officers.
- Clerk Ruiz asked why DPS is citing violators in Winkelman and sending them to Oracle Justice Court. Sergeant Heaslip said DPS Officers can use their discretion to send citations to the nearest Justice Court. Sergeant Heaslip suggested sending a letter to Sergeant Hopkins, asking him to send defendants, who are cited in Winkelman, to Winkelman Municipal Court.

c) *Fire Department Report*

- Council Members reviewed the written report.
- Chief Weber was not present for the meeting. In an email message, he indicated he wants Town Council to consider fencing for the fire station for the new fire truck and hotel accommodations for a fire training in March 2023. Mayor Bracamonte will speak to Chief Weber.

d) *Municipal Report* – There were no citations for the month of December 2022, and \$379.00 was collected by the Court. Council Members reviewed the written report.

e) *Animal Control Report*

- Animal Control Officer Flores said he transported ten (10) dogs to Gila County in December 2022 and has transported one (1) dog in January 2023.
- He said dogs that were running at large on 4<sup>th</sup> Street are being adopted.

f) *Parks & Recreation Report*

- Vice-Mayor Rutledge asked about charging campers. Clerk Ruiz explained that there is no charge for day use. The charge is for overnight camping.
- Mayor Bracamonte said staff members are working on the ballfield.

g) *Sanitation Division Report*

- Clerk Ruiz informed the Council that no payments were made on the delinquent accounts for December 2022.

h) *Street Division*

- *Winning bidder for 1968 Water Truck has not paid.*
- Mayor Bracamonte said he will remind Mr. Pete Gallego, the winner, to pay.

i) *Wastewater Treatment Plant*

- Mayor Bracamonte informed the Council that the equipment purchases, from the COVID-19 grant funding from the Federal Government, has helped the Wastewater Treatment Plant run better.

9. Call to the Public

- Sergeant Heaslip said Hayden Police Chief Marquez is going to recommend to the Town Council they not open the Winkelman Flats Public Park during Easter weekend, due to the shootings that occurred Easter 2022. It was lucky that no one was seriously injured.
- Staff received a quote for the repair of the Winkelman Adobe Wall.

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- Staff received a notice from Copper Fox Metals. They are located in Miami and are reaching out to the communities within a forty (40) mile radius. They are available to conduct a presentation on either January 23<sup>rd</sup> or 24<sup>th</sup> about their company.

10. Claim No. 007, January 2023 Invoices

Council Member Hinojos made the motion to pay Claim No. 007, January 2023 Invoices. Council Member Pacheco seconded the motion, and it passed unanimously.

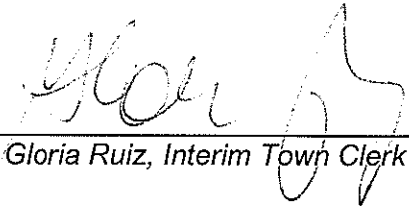
Mayor Bracamonte:	Yes
Vice-Mayor Rutledge:	Yes
Council Member Hinojos:	Yes
Council Member Pacheco:	Yes
Council Member Skillings:	Yes

11. Adjournment

With no other business at hand, Vice-Mayor Rutledge made the motion to adjourn this meeting at 6:50 p.m. Council Member Pacheco seconded the motion, and it was carried unanimously.

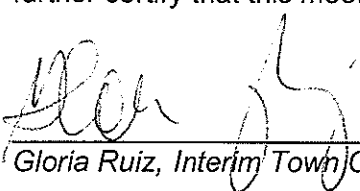
Mayor Bracamonte:	Yes
Vice-Mayor Rutledge:	Yes
Council Member Hinojos:	Yes
Council Member Pacheco:	Yes
Council Member Skillings:	Yes

MINUTES RECORDED BY: \_\_\_\_\_

  
Gloria Ruiz, Interim Town Clerk

CERTIFICATION

I hereby certify that the foregoing Minutes are a correct copy of the Minutes of the Regular Council Meeting of the Town of Winkelman, Arizona, held on Monday, January 9, 2023. I further certify that this meeting was duly called and that a quorum was present.

  
Gloria Ruiz, Interim Town Clerk

January 12, 2023  
\_\_\_\_\_  
Date